

The Board of Commissioners of the Town of Denton held a Special Called Meeting on Monday, February 25, 2025 at 6:00pm at Town Hall.

The following members were in attendance: Mayor Ward, Mayor ProTem Deanna Grubb

Commissioners: Hayden Hicks, Barbara Hogan, Scott Morris  
Town Manager, Angel Jenkins, Town Clerk, Paula Hedrick

Absent: Commissioner Anne Carter Bean

### **1. Call to Order**

Mayor Ward called the meeting to order at 6:07pm

### **2. Adoption of Agenda**

Mayor Ward asked for a motion and second to adopt the agenda.

-Commissioner Morris asked if we could add a Closed Session for Personnel to the agenda.

-Ms. Jenkins stated that we could not as this is a Special Called Meeting and has been advertised for that purpose.

-Commissioner Morris asked if, she was sure.

-Ms. Jenkins stated, she was positive.

-Commissioner Morris stated that we would just break the law and talk about it after the meeting.

-Mayor Ward stated okay.

Mayor Ward asked for a motion and second to adopt the agenda.

-Mayor ProTem Grubb made a motion to adopt the agenda.

-Commissioner Hicks seconded the motion. Motion passed (3/1)

Vote: Yay: Grubb, Hogan, Hicks; Nay: Morris

### **3. Review and Award Bid for ARPA SRP-W.ARP-0267 Bar Screen-Screw and Conveyor Project- Heather Miller, LaBella Associates**

Ms. Milller, stated January 9<sup>th</sup>, 2025 bids were taken for the Bar Screen-Screw Conveyor replacement project and the bids were high and over the amount of funding available. The initial Engineers estimate and funding request that was submitted to the state was submitted two and half years ago. Ms. Miller stated as we all know in two and half years in this industry the inflation has been very unpredictable. In order to get the Town, the Bar Screen-Screw and Conveyor, there

are two feasible options that were discussed with North Carolina Drinking Water Infrastructure (DWI). The first option presented to DWI was to allow the town to use the available funds to purchase the Bar Screen-Screw Conveyor themselves and allow the town to contract out the work to install the unit. The second option presented was a request for funds to be moved from the Identify and Repair Infiltration Inflow Project (I/I) within the Wastewater Collection system. The DWI reviewer spoke with his supervisor, Tony Evans. Mr. Evans stated that the second option presented sounds like the best choice. One way to request that funds be transferred from one project to another would be a letter from the town's authorized representative. If this option is approved Ms. Miller has attached the funding request letter for review and signature.

Ms. Miller went through how they allocated the funds and order of the projects; this was done with the interim Town Manager, and it was decided that the (I/I) project would be the last project and the funds allocated to it would be whatever the remaining funds were after determining the cost for the other projects. The majority of the funds were allocated to cover the cost of any major repairs and/or line and manhole replacement cost. That cost will not be known until after the completion of the cleaning, CCTV and smoke testing portion, the reports written and reviewed. To cover the cost and contingency that DWI requires the additional cost would be approximately \$122,200 to be reallocated from the I/I project to the Bar Screen-Screw and Conveyor project.

Ms. Miller stated that there is a third option to re-bid the project to see if the cost would come in lower. It would be beneficial to review the scope of the project to see if there is a way to lower the cost in any way. When the initial discussion with the Interim Town Manager it was to just remove and replace the existing Bar Screen, basically pull it out and put another in, but during the bidding process it was determined that a new level sensor was needed to measure the flow coming into the bar screen screw conveyor so that it did not continuously run. The cost of that unit can cost up to \$50,000 to \$60,000 along with the increase in inflation has contributed to an increase in overall cost of the project.

Ms. Miller stated that based on the route the town wanted to take, she did submit a

recommendation of an award letter certified bid tab and resolution.

#### 4. LaBella Associates ARPA Project Updates

Ms. Miller stated a couple of weeks ago she held the preconstruction meeting for the waterline project and the project will begin within the next couple of weeks. The DWI Inspector for that project, was helpful in providing insight into how to obtain additional funds. With this round of available ARPA Funds, you can submit a request for additional funding twice a month for projects that have already been bid. Ms. Miller's suggestion would be to request additional funding before we request that money be moved from project to project.

-Commissioner Morris asked if we could purchase the equipment ourselves, install it and apply for the additional funding.

-Ms. Miller stated that she will look into this option.

-Commissioner Morris asked the date that the ARPA funds must be spent by.

-Ms. Miller stated to spend money by December 2026.

-Commissioner Morris approved Ms. Miller to explore the option of the Town purchasing the equipment and applying for additional funding.

-Mayor ProTem Grubb seconded the motion. Motion passed unanimously (4/0)  
(additional documentation attached for reference)

#### 5. Board of Commissioners Adjournment

-Mayor ProTem Grubb made a motion to adjourn. 6:45pm

-Commissioner Hogan seconded the motion. Motion passed unanimously (4/0)

  
Larry D. Ward, Mayor

  
Paula Hedrick, Town Clerk