

The Board of Commissioners of the Town of Denton a Regular Scheduled Meeting on Monday, July 8, 2024 at 6:00pm at Town Hall.

The following members were in attendance: Mayor Larry Ward, Mayor ProTem Deanna Grubb  
Commissioners: Anne Carter Bean, Barbara Hogan, Hayden Hicks

Absent: Commissioner Scott Morris

Town Attorney, Misti Whitman, Town Manager, Angel Jenkins, Town Clerk, Paula Hedrick

**1. Call to Order**

Mayor Ward called the meeting to order at 6:00pm

**2. Pledge of Allegiance**

Mayor Ward led the Pledge of Allegiance

**3. Adoption of Agenda**

Commissioner Hogan made a motion to approve the agenda.

Commissioner Bean seconded the motion. Motion passed unanimously (4/0)

**4. Approval of June 3 and June 11, 2024 minutes**

Commissioner Bean made a motion to approve the minutes.

Mayor ProTem Grubb seconded the motion. Motion passed unanimously (4/0)

**5. Public Comment**

*Citizens may speak on items not listed on the printed agenda. Please state your name and address and observe the three-minute time limit.*

-Karen Biscoe, 7348 Farmer Denton Road- Ms. Biscoe informed the Board of issues her tenants are experiencing with the new Family Dollar / Dollar Tree location. They own multiple rental properties located on East Salisbury Street. It has been reported that Family Dollar employees are pouring milk down the hill on the back side of the property, and it has soured, there delivery tractor trailers are arriving late at night and staying overnight with motors running, and cardboard is blowing down the hill onto their property from the dumpsters.

Ms. Jenkins stated that Code Enforcement can contact the business regarding these concerns, and if needed contact Davidson County Environment Health regarding the milk being disposed of improperly. Advised Ms. Biscoe to come back to Town Hall and they can review the zoning ordinance to see if anything addresses trucks being parked and running overnight on the property.

-Debra Myers, 43 E. Noell Avenue, expressed to the Board how wonderful Memorial display of flags was. It was a great tribute.

**6. Consideration of Petition to Close Alleyways (3) East Finch Avenue and East Noell Avenue and Call for Public Hearing.**

Ms. Jenkins stated that the Town received a request to close the two Alleyways between East Finch Avenue and East Noell Avenue along with the alleyway dividing 34 East Finch Avenue and 43 East Noell Avenue.

Ms. Jenkins confirmed with Public Works Director Michael High, there are no sewer and water easements needed.

There are no issues with calling for the closure of these alleyways.

We are asking the Board of Commissioners to call for a Public Hearing at the August 5<sup>th</sup>, 2024 meeting. Staff will mail letters to the adjoining property owners and property will be posted, and the Public Hearing notice will be advertised in the Denton Orator for four (4) consecutive weeks.

Mayor ProTem made a motion to call for Public Hearing to Close Alleyways (3) East Finch Avenue and East Noell Avenue

Commissioner Hogan seconded the motion. Motion passed unanimously (4/0)

**7. Approve FY 24-25 General Liability Insurance, Cyber Liability and Auto Insurance Coverage with Olson Insurance and Mountcastle Insurance – Mike Kimbrell and Jim Everhart**

Mike Kimbrell with Olson Insurance and Jim Everhart with Mountcastle Insurance presented an overview of the General Liability Insurance, Cyber Liability and Auto Insurance renewals for FY 24/25.

Ms. Jenkins stated the coverage for all Town property has been verified and the cost is a minimal increase from current coverage.

Staff recommendation is to approve the coverage with Mountcastle.

The Board will need to vote to approve the new policies.

Commissioner Bean made a motion to approve the FY 24-25 General Liability Insurance, Cyber Liability and Auto Insurance Coverage with Olson Insurance and Mountcastle Insurance.

Commissioner Hicks seconded the motion. Motion passed unanimously (4/0)

**8. Review Master Task Order Agreement with The Wooten Company for On Call Engineering Services – John Gray**

John Gray with The Wooten Company was present to introduce himself to the Board and explain the services they can provide to the Town with the On Call Services agreement. Wooten Company has been in business since the 1930's and they have an office in Asheboro and Winston-Salem.

They are able to work with the Town to provide assistance with the Water and Sewer, Storm Water, Police Department, Fire Department and Civil infrastructure. They can assist with funding applications, and grants. They did assist in applying for the grant to do the AIA study.

Ms. Whitman pointed out that there is a clause under 3.01 that they have a 30-day written notice for termination of the agreement from either party.

Mayor ProTem made a motion to approve the Short Form Agreement for Professional Services with The Wooten Company.

Commissioner Bean seconded the motion. Motion passed unanimously (4/0)

**9. Approve FY 24-25 Fire Department Board/Officers- Fire Chief Brandon Dorsett**

Ms. Jenkins stated that the Volunteer Fire Department Board held their annual meeting and elected their officers for the coming year.

This is presented as staff recommendation by Fire Chief Brandon Dorsett.

Commissioner Hogan made a motion to approve the FY24/25 Fire Department Board/Officers.

Commissioner Hicks seconded the motion. Motion passed unanimously (4/0)

**10. Resolution 2023/2024-16 Recognizing Captain Ryan Scherer**

Ms. Jenkins stated Resolutions 2023/2024-16 recognizes Captain Ryan Scherer for his viable role with the Town of Denton, and the Randolph County Sheriff's Department.

A retirement reception for Ryan Scherer was held on June 28<sup>th</sup>, 2024 at Town Hall, with several community leaders, friends and family in attendance.

Mayor Ward presented a resolution honoring Ryan Scherer's service and also presenting him with his service weapon and badge. The cost of the service weapon was paid, and the items were presented to him.

This Resolution requires approval from the Board for the gifting of the service weapon and badge to Captain Scherer upon his retirement and in accordance with the North

Carolina General Statutes.

Mayor ProTem Grubb made a motion to approve Resolution 2023/2024-16 approving the presentation of the service weapon and badge to retiring Captain Scherer.

Commissioner Hogan seconded the motion. Motion passed unanimously (4/0)

**11. Resolution R-2024/25-01 to Approve Surplus Property for Denton Police Dept. – Angel Jenkins**

Ms. Jenkins stated that the Police Department is requesting to surplus the 1988 blue Van that was originally donated to the Town of Denton by the Davidson County's Sheriff's Department. The van has not been used in the last 8-10 years.

It is staff recommendation to approve the van to be surplused through Govdeals.

Commissioner Hogan made a motion to approve resolution R-2024/2025-01 to approve surplus property for Denton Police Department.

Commissioner Hicks seconded the motion. Motion passed unanimously (4/0)

**12. Approve Updates to the Police Department Surplus Equipment**

Ms. Jenkins stated the Police Department requested surplus for four (4) Glock Model 23 service weapons that were no longer in use. It was discovered by Chief James that the serial number on one of the firearms was incorrect. Once this information is corrected for surplus, it can be surplused through the firearms dealer.

Commissioner Bean made a motion to approve the updates to the Police Department Surplus Equipment.

Commissioner Hicks seconded the motion. Motion passed unanimously (4/0)

**13. Town Department Head Reports**

Printed copies of the Department Head reports are attached to the minutes for recording.

Administration – Paula Hedrick

Public Works – Michael High

Police Department – Chief Mike James

Water Treatment Plant – Jason Faunce

Fire Department – Ch. Brandon Dorsett

Wastewater Treatment Plant – Troy Branch

**14. Town Attorney Update**

Ms. Whitman stated that Kania Law Firm has sent a letter to homeowner Nicole Sams of 249 Farmbrook regarding foreclosure. There has not been any communication from the homeowner regarding this notice.

**15. Town Manager's Report**

Ms. Jenkins provided an update for the following projects. Lighting by Duke Energy, Summey Engineering hydraulic study, Mountain Vista water line project, Labella projects (waterline rehabilitation project, bar screen & screw conveyor replacement, modifications to the wastewater treatment plant, I & I), upcoming zoning request, Antique Festival recap.

(A copy of the report is attached to the minutes.)

**16. Commissioner Comments / Concerns**

Commissioner Hogan stated that the Denton Historic Museum sold bricks from old Denton High School and raised \$265.00 for the Museum during the Antique Festival.

**16a. Closed session for personnel matters – G.S. 143-318.11 (a)(6)**

Mayor Ward asked for a motion to go into Closed Session 7:20pm

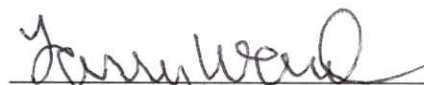
Department Heads, Town Manager and Town Clerk was released from the meeting.

**17. Announcements –**

**July 15- Planning and Zoning Board Meeting, 6pm- Town Hall**

**July 22- Parks and Recreation Board Meeting, 6pm – Town Hall**

**18. Board of Commissioners Adjournment**

  
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Larry Ward, Mayor

  
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Paula Hedrick, Town Clerk