

The Board of Commissioners of the Town of Denton a Regular Scheduled Meeting on Monday, May 6, 2024 at 6:00pm at Town Hall.

The following members were in attendance: Mayor Larry Ward, Mayor ProTem Deanna Grubb
Commissioners: Anne Carter Bean, Scott Morris, Barbara Hogan, Hayden Hicks
Town Manager, Angel Jenkins, Town Clerk, Paula Hedrick
Town Attorney, Misti Whitman

1. Call to Order

Mayor Ward called the meeting to order at 6:00pm

2. Pledge of Allegiance

Mayor Ward led the Pledge of Allegiance

3. Adoption of Agenda

*Mayor ProTem Grubb made a motion to approve the agenda.

*Commissioner Bean seconded the motion. Motion passed unanimously (5/0)

4. Approval of April 1st, April 4th, April 15th, 2024 minutes

*Commissioner Hogan made a motion to approve the April 1st, April 4th and April 15th minutes with stated corrections.

*Mayor ProTem Grubb seconded the motion. Motion passed unanimously (5/0)

5. Public Comment

Citizens may speak on items not listed on the printed agenda. Please state your name and address and observe the three-minute time limit.

*Thomas and Pam Duffey located at 271 West Salisbury Street mentioned that there was excessive speeding on Salisbury Street and even with the radar speed signs.

*Commissioner Hogan shared concerns of drivers making U-turns in front of the post office located at 110 West Salisbury Street.

*Chief Mike James stated that the Police Department is working to correct this issue and thanked the Duffey's for expressing their concerns. He also stated that the Police Department would continue to monitor the situation.

*Ms. Jenkins stated she would reach out to the North Carolina Department of Transportation to see if signage could be placed.

*Ms. Imogene Morris located at 225 Bombay Road, May 15th the flags were flown at half-staff in honor of National Peace Officers Memorial Day, she expressed her appreciation to the Denton Police Department and the work they do in the community. Ms. Morris would like to thank those in the community for coming together and supporting the memorial benefit for fallen Fireman Ronnie Metcalf, the benefit for Sam Lamb and the Heart of the Carolinas Antique Tractor Club for hosting a display of antique tractors, equipment and cars.

6. Proclamation – National Motorcycle Awareness, Month of May – Larry Ward

Mayor Ward presented the National Motorcycle Awareness Proclamation and thank those in attendance for coming.

7. Proclamation – National Day of Prayer, May 2nd – Larry Ward

Mayor Ward mentioned the National Day of Prayer Proclamation and stated that this would be presented in April next year for complete recognition.

8. Update from Engineering firms on current projects

- LaBella Associates – Heather Miller

Please see attached documentation of Ms. Miller's Project update of Waterline Replacement, Wastewater Treatment Plant Bar Screen and Screw-Conveyor replacement project, Wastewater Treatment Plant modification study, identification and repair of the Infiltration and Inflow (I&I) into the Wastewater collection system, Stormwater Planning Study Grant presented to the Board of Commissioners.

- Summey Engineering Associates – Bobby Kivett

Mr. Kivett stated that they were checking existing system to see if it was operating properly. They did find some connections that were not properly opened. They are still working to locate all the valves to make sure they are working correctly. He will be checking with Handy Sanitary to see if the 10" line on N. Jones Street can be opened, before spending money and determining the direction to proceed. He had confirmed that Handy Sanitary had replaced the check valve at the Thermo Pride connection and the water was flowing backwards. He reported the water pressure on the fire hydrant at Fletcher Land and Thermo Pride.

Ms. Whitman asked if the question had been asked if there were changes in the direction of the water flow.

Ms. Jenkins stated that she would follow-up with Mack Summey as he was the one that was to contact Handy's engineers. Fire Chief Dorsett will provide Mr. Kivett the valve testing results. Ms. Jenkins asked the Board if they would approve Al Penry (former employee) to assist with the location of the valves. The Board approved unanimously.

9. Proclamation: Professional Municipal Clerk's Week - May 5th – 11th, 2024

National Police Week – May 12th – 18th, 2024

National Public Works Week – May 19th – 25th, 2024

Ms. Jenkins expressed appreciation to staff in all departments for the work they do each day and their commitment to the town.

10. Approve Davidson County FLEX System Security Agreement for Fire Department – Angel Jenkins

Ms. Jenkins stated the Davidson County FLEX System provides call information to the Fire and Police Departments responding to calls. The FLEX System now requires a VPN for all users. The Fire Department is requesting two users: one for the Chief's town issued phone and the Fire Departments iPad at this time.

*Mayor ProTem made a motion to approve the Davidson County FLEX System Security Agreement.

*Commissioner Bean seconded the motion. Motion passed unanimously (5/0)

11. Resolution R23/24-15 Call for Public Hearing – Alleyway Closure, between Daniel Street and Varner Street – Angel Jenkins

Ms. Jenkins stated that she has received a request for Alleyway Closure between Daniel Street and Varner Street. A Public Hearing notice has been published in the Denton Orator May 8th, 15th, 19th, 22nd, 29th 2024. The property has been posted and notice was mailed to adjoining property owners.

(documentation attached)

*Commissioner Morris approved a Call for Hearing for the Alleyway Closure between Daniel Street and Varner Street.

*Commissioner Hogan seconded the motion. Motion passed unanimously (5/0)

12. Approve Contract for FY 23/24 Audit with Eddie Carrick – Angel Jenkins

Ms. Jenkins stated that we have received the contract with our Auditor Eddie Carrick for the FY 23/24. The audit fee this year will be \$12,500, which includes \$1,000 increase and Tony Brewers fees. Mr. Carrick has not increased his fees in several years.

*Commissioner Morris made a motion to approve the FY 23/24 Audit Contract with Eddie Carrick.

*Commissioner Hicks seconded the motion. Motion passed unanimously (5/0)

13. Review and Award Lawn Care Contract – Angel Jenkins

Ms. Jenkins stated that our annual Lawn Care Contract is up for renewal. The contract is renewable for 3 years. A request for quote for lawn maintenance for town property was posted. The quote guidelines for each town property were provided and gave a time frame of March 19th – April 12, 2024 to return quotes. We received 3 quotes by the end of the day on April 12th. Quote detail by location is attached for review.

*Commissioner Hogan made a motion to approve the quote provided by Cranford's Landscaping Inc.

*Commissioner Hick's seconded the motion. Motion passed unanimously (5/0)

14. Review Request for Qualifications (RFQ) On-Call Engineering and Surveying Services – Angel Jenkins

Ms. Jenkins provided a On-Call Engineering and Surveying Service statement of qualifications from The Wooten Company. We have worked with Wooten in the past on the Infiltration and Inflow. There was only one RFQ submitted. The question was presented to the Board to see if they wanted us to re-advertise.

Ms. Jenkins stated that Jason Faunce our ORC at the Water Plant has worked with The Wooten Company on other projects when he worked for Montgomery County and were very satisfied with their performance.

*Commissioner Morris stated that we should go with Wooten and see if they would be available to attend our June meeting.

15. Presentation of Fiscal Year 2024/2025 Proposed Budget – Angel Jenkins

Ms. Jenkins reviewed the Fiscal Year 2024/2025 proposed budget in detail. (documentation attached for

reference)

16. Call for Public Hearing for Fiscal Year 2024/2025 Budget – Angel Jenkins

Ms. Jenkins stated that we will need to call for Public Hearing for the Fiscal Year 2024/2025 Budget. The budget will be available at Town Hall for public review and the Public Hearing advertised in both The Lexington Dispatch and The Denton Orator.

*Commissioner Morris made a motion to call for Public Hearing for the FY 2024/2025 Budget.

*Commissioner Bean seconded the motion. Motion passed unanimously.

17. Town Department Head Reports

*Police Department – Chief Mike James

*Water Treatment Plant – Michael High

*Fire Department – Brandon Dorsett

*Waste Water Treatment Plant – Troy Branch

*Public Works – Michael High

*Administration – Paula Hedrick

(Documentation is on file for reference)

18. Town Attorney Update

Ms. Whitman reviewed the agreement to foreclose on 249 Farmbrook Drive. If we proceed with the foreclosure the court cost and filing fees would be approximately \$1,700.00

*Commissioner Morris made a motion to foreclose on the property at 249 Farmbrook Drive

*Commissioner Hogan seconded the motion. Motion passed unanimously (5/0).

Ms. Whitman stated that she had reviewed the Railroad agreement to add cross bars on First Street. Everything looks to be in order.

Ms. Jenkins stated that the town will be responsible for 50% of the maintenance annually, paid to North Carolina Department of Transportation.

19. Town Manager's Report

Ms. Jenkins reviewed the Energy United specs for adding lights south of town on Hwy 109 near Tractor Supply. There will be a \$56.75 per month for one year, then a monthly billed rate of \$10.65 plus tax.

Ms. Jenkins provided the Duke Energy specs to add 10 lights north of town on Highway 109 starting at town limits toward Farmer Denton Road. There will be a \$210.00 per month fee for five years.

*Commissioner Hogan made a motion to approve the Energy United project and to hold on the Duke Energy project until there is further communication and clarity on the project cost.

*Commissioner Morris seconded the motion. Motion passed unanimously (5/0)

20. Commissioner Comments / Concerns

*Commissioner Bean asked the status of the Website.

Ms. Jenkins and Ms. Hedrick stated that Slamdot is still working on the site with Ms. Elswick and it is taking longer due to the complexity of the website.

Commissioner Bean asked if we have a lead time on the stop signs on Board Street.

Ms. Hedrick stated that she was quoted an 8-week lead time.

Commissioner Bean asked about the parking lot drainage onto Highway 109 from Shortstop

Restaurant location.

Ms. Jenkins stated that the North Carolina Department of Transportation provided the recommendation on this layout.

*Commissioner Morris asked if we were going to have further conversation about the new Town Hall.

Ms. Jenkins stated that with the purposed budget, the revenues do not support the expenses and would not allow for additional payments towards the Town Hall project at this time.

Announcements -

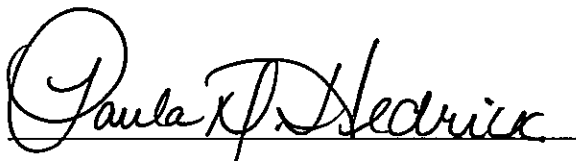
- Pink Cares of the Piedmont 5K Walk/Run – May 18th, 2024 9:00am
- Memorial Day Service – May 27th, 2024 3:00pm
- Summer Kickoff – June 1st, 2024 6:00pm
- Movie in the Park – June 1st, 2024 Dusk

21. Board of Commissioners Adjournment

*Commissioner Morris made a motion to adjourn.

*Commissioner Hogan seconded the motion. Motion passed unanimously. (5/0)

Meeting adjourned at 8:50pm



Paula Hedrick, Town Clerk



Larry Ward, Mayor