

The Board of Commissioners of the Town of Denton a Regular Scheduled Meeting on Monday, March 4, 2024 at 6:00pm at Town Hall.

The following members were in attendance: Mayor Larry Ward, Mayor ProTem Deanna Grubb  
Commissioners: Anne Carter Bean, Scott Morris, Barbara Hoga, Hayden Hicks  
Town Attorney, Misti Whitman, Town Manager, Angel Jenkins, Town Clerk, Paula Hedrick

**1. Call to Order**

Mayor Ward called the meeting to order at 6:00pm

**2. Pledge of Allegiance**

Mayor Ward led the Pledge of Allegiance

**3. Adoption of Agenda**

\*Motion made by Mayor ProTem Grubb to approve the agenda with the addition of 13a Section 16 of the Town of Denton Policies and Procedure Manual.

\*Second made by Commissioner Hogan. Motion passed unanimously (5/0)

**4. Approval of February 5, 2024 minutes**

\*Motion made by Commissioner Hogan to approve the February 5, 2024 minutes.

\*Second made by Commissioner Hicks. Motion passed unanimously (5/0)

**5. Public Comment**

*Citizens may speak on items not listed on the printed agenda. Please state your name and address and observe the three-minute time limit.*

No one present to speak

**6. Consideration of request for Davidson County Public Health Department – Public Health Month Proclamation. – Lillian Koontz**

Mayor Ward read the Proclamation declaring April as the Public Health Month.

Ms. Koontz spoke briefly, sharing appreciation from the Davidson County Public Health Department to the Town of Denton for our continued support of the Public Health awareness program.

**7. Presentation from Davie-Davidson Apprenticeship Consortium – Michael Holmes**

Mr. Holmes was unable to join us, and Mr. Jonathan Brown spoke on his behalf. He is with the Davie-Davidson Apprenticeship Consortium (DDAC), Mr. Brown spoke regarding the logistics of the program, who they are, what their mission is for Consortium and Partnership with local businesses in building tomorrow's workforce. There are currently 8 business that have joined the Consortium with a few more joining in the near future. The DDAC apprenticeship currently promotes three career paths: Maintenance for Electrical Engineer Technician and Mechanical Engineering Technician, and Manufacturing: Production Technician.

The apprenticeship program provides a debt free education to individuals, providing them

with an Associate's Degree and Workforce Development. There are currently 25 applicants excepted into the program with 100's applying.

**8. Approve Town of Denton Events Calendar July – December 2024 – Parks and Recreation Board Members**

Ms. Rebecca White spoke on behalf of the Parks and Recreation Board. She asked if there were concerns with the event calendar from July thru December 2024. The Board has several events currently scheduled that they need to make arrangements for that have been halted until the remaining event calendar is approved by the Board of Commissioners.

Ms. White stated that she had heard there were concerns with the Pageant that was once promoted during the Watermelon Festival. Since the Board had directed that they select 2 of the best things from the Watermelon Festival and hold those during another event to keep from over working the committee.

Ms. White stated that the 2 best items were the Pageant and Cornhole tournament. The pageant is a non-contract community service pageant, for all ages. The pageant promotes service, and community involvement. They collect food, monetary donations and items for the backpack program. These items benefit South Davidson Family Resource Center, Project Santa, and the Annual Backpack Program.

Ms. White made a suggestion that the Harvest Pageant be moved back to August. This would help with attendance of the Harvest pageant and would not interfere with the Miss Denton Pageant. Ms. White mentioned that she had spoken with two administrators of the Miss Denton Pageant and they were not aware of any conflicts with holding it in October. The Commissioners stated that they had received complaints with the Harvest Pageant being so close to the Miss Denton Pageant.

\*Motion made by Commissioner Morris to approve the July – December 2024 event calendar with the Harvest Pageant being held whatever date that works.

\*Second made by Commissioner Hogan. Motion passed unanimously (5/0)

**9. Approve 2025 Deer Urban Archery Season January 11 – February 16, 2025 – Angel Jenkins**

Ms. Jenkins stated that it is time to renew participation in the NC Wildlife Urban Archery Season. This is for bow hunting within the Town corporate limits only during the weeks of January 11 – February 16, 2025. The regulations for the participating are as follows:

- Hunters must have written permission from landowners to hunt.
- Hunters must hunt from an elevated position or platform of 10 feet.
- No hunting allowed on property owned by the Town of Denton.
- No arrow shall be discharged within 50 yards of a school, church, daycare, or park.

The Town has participated in the Urban Archery programs since 2018, and there have not been

any issues reported. The harvest reports for 2024 were not available, however, 2023 shows one doe harvest reported.

\*Motion made by Mayor ProTem Grubb to approve the 2025 Deer Urban Archery Season January 11 – February 16, 2025.

\*Second made by Commissioner Bean. Motion passed unanimously (5/0)

**10. Approve Street Closure Request for Heart of the Carolinas Antique Power Club–  
Angel Jenkins**

Ms. Jenkins stated that we have received a request for street closure from the Heart of the Carolinas Antique Power Club for Saturday, April 27<sup>th</sup>, 2024. The request is to close Anderson Street from Newsom Avenue to Peacock Avenue from Newsome Avenue to Peacock Street. They have also requested to use the Town impound lot on S. Jones Street to park trucks and trailers after they have unloaded their tractors.

Ms. Hedrick spoke on behalf of the Heart of the Carolinas Antique Power Club. She stated they are a non-profit organization. Their goal is to help individuals with medical needs in and around the Denton community and provide funds to the South Davidson FFA Department. There is no charge to attend the event, but donations are welcomed to assist with the future needs in our community.

\*Motion made by Commissioner Hogan to approve the street closure for the 1<sup>st</sup> Annual Tractor /Car Show to be held by the Heart of the Carolinas Antique Power Club on April 27, 2024, and the use of the Town's impound lot.

\*Second made by Mayor ProTem Grubb. Motion passed unanimously (5/0)

**11. Approve Agreement with North Carolina League of Municipality for Grant Services – Angel Jenkins**

Ms. Jenkins stated that the NC League of Municipalities (NCLM) has reached out to 143 municipalities to provide funding for grant writing services. This program is being funded by ARPA funds. The Town has received \$30,000 towards a grant writer that has been contracted through the NCLM. Ms. Jenkins met with them via zoom and started the initial assessment of needs for the Town. The Board will need to accept the funding from the NCLM.

\*Motion made by Commissioner Morris to approve Agreement with the North Carolina League of Municipality for Grant Services.

\*Second made by Commissioner Bean. Motion passed unanimously (5/0)

## **12. Resolution R-23/24-09 ARPA Funding for Oxidation-Ditch Modifications Study- Angel Jenkins**

Ms. Jenkins stated the American Rescue Plan Act (ARPA) funded from the State Fiscal Recovery Fund was established in Session Law 2022-74 to assist eligible units of local government with Meeting their drinking water and /or wastewater needs, and the North Carolina Department of Environmental Quality has offered Pre-construction Planning Grant ARPA funding in the amount of \$30,000 to perform the work detailed in the submitted application, and the Town of Denton intends To perform said project in accordance with the agreed scope of work.

\*Motion made by Commissioner Bean to approve Resolution R-23/24-09 ARPA Funding for Oxidation-Ditch Modifications Study.

\*Second made by Mayor ProTem Grubb. Motion passed unanimously (5/0)

## **13. Consider and Approve GPS Mapping Program – Diamond Maps – Angel Jenkins**

Ms. Jenkins presented a GPS Mapping Program, Diamond Maps that provides a cloud-based GPS Mapping application for water and sewer facilities. The software collects all your knowledge in one place, you build your own map, outlining the various water line, sewer lines, meters, hydrants, line sizes, and all are color coded. They offer a free trial, the Enterprise subscription for 2,500 population carries a \$40 a month fee. The functionality enables you to incorporate existing resources.

\*Motion made by Mayor ProTem Grubb to approve GPS Mapping Program, Diamond Maps

\*Second made by Commissioner Hogan. Motion passed unanimously (5/0)

## **13a. Approve update to Town of Denton Personnel Policy and Procedures – Angel Jenkins**

Ms. Jenkins stated that the update to this policy includes overtime and compensatory time for Salaried employees. Salaried employees working 50 hours a week will be compensated hour for hour starting at fifty-one work hour.

Recommendation was made that we back pay to January 2024 for those that met these criteria.

Ms. Whitman made a recommendation to leave Emergencies as listed and not to break down as there could be any number of reasons that could fall under this category.

\*Motion made by Commissioner Hicks to approve the update to the Town of Denton Personnel Policy and Procedures and to back pay to January 1<sup>st</sup>, 2024.

\*Second made by Commissioner Bean. Motion passed unanimously (5/0)

## **14. Town Department Head Reports (documentation attached for reference)**

\*Police Department – Chief Mike James

\*Water Treatment Plant – Michael High

\*Fire Department – Brandon Dorsett

\*Waste Water Treatment Plant – Troy Branch

\*Public Works – Michael High

\*Administration – Paula Hedrick

## **15. Town Attorney Update**

Ms. Whitman stated she was reviewing policies on consolidating and liens.

## 16. Town Manager's Report

(documentation attached for reference)

## 17. Commissioner Comments / Concerns

Commissioner Hogan questioned the progression of Johnson Park

Ms. Jenkins stated that we are waiting on Chris Phelps Executive Director of Tourism-Recreation Investment Partnership for Davidson County. He is working on a layout for the park.

Commissioner Morris asked about the ARPA Funds for 2026.

Ms. Jenkins stated that the state budget of 2,000,000 was approved in the fall for infrastructure

Ms. Jenkins stated that the Department of Environmental Quality and Department of Water Infrastructure is overwhelmed and understaffed.

Commissioner Bean stated that she had received a response from a resident after the paving, and they were very appreciative.

Mayor Ward stated that Peacock Avenue is scheduled to be paved this summer according to the NC Department of Transportation.

## 18. Announcements

- a. Easter Eggstravaganza – March 16, 2024 12:00-2:00pm
- b. Budget Meeting - March 19, 2024 at 5:30pm
- c. Easter Eggstravaganza \*Rain Date\* – March 23, 2024 12:00-2:00pm
- d. Holiday Observed: Good Friday – March 29, 2024

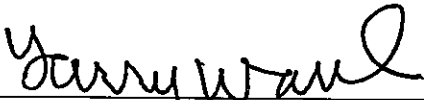
The Board of Commissioners approved to keep the April meeting on Monday the 1<sup>st</sup>.

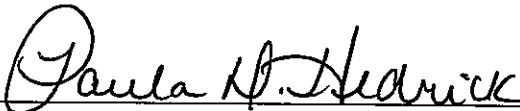
## 19. Board of Commissioners Adjournment

\*Motion made by Mayor ProTem Grubb to adjourn.

\*Second made by Commissioner Bean. Motion passed unanimously (5/0)

9:45pm

  
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Larry Ward, Mayor

  
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Paula Hedrick, Town Manager