

The Board of Commissioners of the Town of Denton held a special meeting on Monday, August 7, 2023 at 6:00pm at Town Hall.

The following members were in attendance: Mayor Larry Ward, Mayor ProTem Deanna Grubb
Commissioners: Julie Loflin, David Askew, Scott Morris, Anne Carter Bean.

Town Attorney, Misti Whitman, Town Manager, Angel Jenkins; Town Clerk, Paula Hedrick

1. Call to Order

Mayor Ward called the meeting to order at 6:00pm

2. Pledge of Allegiance

Mayor Ward led the Pledge of Allegiance

3. Adoption of Agenda

*Commissioner Morris asked to add the discussion of paving to the agenda as item #13a.

*Mayor ProTem Grubb made the motion to adopt agenda with addition of #13a to the agenda, and approve.

*Commissioner Bean seconded the motion. Motion passed unanimously (5/0)

4. Approval of May 1st, June 1, June 5, 2023 Minutes

*Commissioner Morris made a motion to approve the minutes.

*Mayor ProTem Grubb seconded the motion. Motion passed unanimously (5/0)

5. Public Comment

Citizens may speak on items not listed on the printed agenda. Please state your name and address and observe the three-minute time limit.

No one present to speak

6. Resolution 2023/24.01 Recognizing Retired Police Chief Marks Hicks – Mayor Ward

*Mayor Ward read aloud Resolution 2023/24.01 Recognizing Retired Police Chief Mark Hicks in honor of his years of service with the Town of Denton.

*Mark Hick's thanked the Board for the opportunity to serve the community.

7. Resolution 2023/24.02 Awarding Badge and Service Weapon to Retired Police Chief

*Mayor Ward read aloud Resolution 2023/24.02 Awarding Retired Police Chief his Badge and Service Weapon. This is in accordance to the NC G.S. 20-187.2(b). The required contribution of \$1.00 has been paid and recorded.

8. Swearing in of Police Chief Michael James – Misti Whitman

*Ms. Whitman swore Michael James in as Police Chief for the Town of Denton.

9. Approval of Updates to the Jobs Creation and Beautification Grant – Angel Jenkins

*Ms. Jenkins stated that the changes that were discussed at the July 2023 meeting have been updated and are up for any further discussion and approval.

Item #2 New Jobs Grant changes include newly hired employee(s) must be above the median wage for Davidson County and work 35 hours per week or more and must remain employed for 12 months from date of hire, the employer may be eligible to receive a grant in the amount of \$500.00 per employee hired.

(Please reference attached Jobs and Business Creation Program and Business Beautification Grant for full description.)

Item #3 Commercial and Industrial Construction Grant: May be awarded for Commercial and Industrial construction of each new business building within Town limits or the new use of existing business building, adding jobs and becoming a Town utility customer. Grant will be in an amount equal to the prevailing fee for a water and sewer tap that was paid in advance by the utility customer. The grant will be paid after the builder or owner of the newly constructed business has advanced the payments of these expenses and has received a Certificate of Occupancy for the completed structure. (Please reference attached Jobs and Business Creation Program and Business Beautification Grant for full details.)

Item #4 Restoration and Renovation Grant: May be awarded to property owner who make permanent changes to their existing property to improve the appearance of these buildings and also to enlarge and improve them. A grant in an amount equal to fifty percent of the increased tax value will be paid annually for five years and not to exceed a total payout of \$5,000.00.

(Please reference attached Jobs and Business Creation Program and Business Beautification Grant for full details.)

Item #5 Business Beautification Grant: May be awarded to any active business within the Town limits that qualify for improvements to the exterior appearance of their business through investment in new and improved paint, sign, awning and the like. All grants will be paid after the business is active for twelve consecutive months. (Please reference attached Jobs and Business Creation Program and Business Beautification Grant for full details.)

*Commissioner Morris made a motion to approve the changes to the Jobs Creation and Beautification Grant.

*Commissioner Bean seconded the motion. Motion passed unanimously (5/0)

10. Approve Budget Amendment No.1-FY23/24 for the Purchase of new HVAC System for Denton Civic Center- Angel Jenkins

*Ms. Jenkins stated approval was given at the July10, 2023 meeting to move forward with the replacement of a new HVAC system for the Denton Civic Center. This is to approve the Budget Amendment.

*Commissioner Loflin made a motion to approve the Budget Amendment No. 1 FY23/24 for the purchase of new HAVAC system for the Denton Civic Center.

*Commissioner Askew seconded the motion. Motion passed unanimously (5/0)

11. Consideration and Approval of the Following Resolutions:

a. Resolution 2023/24.03 Adopting a Policy for Mutual Aid Assistance with Other Law Enforcement Agencies

*Ms. Jenkins stated this will allow Chief James to provide and receive mutual aid from other Law Enforcement Agencies. This is in accordance to NC G. S. 160A-288 and G.S. 90-95.2

b. Resolution 2023/24.04 Supporting the Creation of The Eastern Piedmont NC Home Consortium

*Ms. Jenkins stated that PTRC is working to create a HOME Consortium in the Eastern Piedmont. There are grants available for small projects that residents can apply for through the Consortium.

The grants will provide assistance to communities in need of affordable housing, home repairs, possibly appliances, and more. Ms. Jenkins stated that there would be no cost to the homeowner. The more municipalities that are a part of the consortium, the more funds that would be made available to our area.

*Commissioner Morris asked how will people apply and how will the funds be distributed?

*Commissioner Bean asked if we apply and receive, would there be a matching a grant?

*Ms. Jenkins stated that PTRC would be the lead and it would be established through the counties, currently Alamance County will be the lead and will handle all the documentation and request. We will have to know the specifics so that we can direct residents on what they can apply for. More information will be available once the Consortium is completely established and we will know if a representative will be assigned to each county. There would not be a matching grant from the town but possibly with the county. The Consortium list a 25% match, but it depends on what programs are available. Ms. Jenkins stated that more information will be available once the Consortium is completely established. There is zero cost to join the Consortium.

c. Resolution 2023/24.05 Approving Local Water Supply Plan

*Ms. Jenkins stated that every 3 years we are required by the State, to provide the Division of Water Resources an assessment of our water system's current and future water needs and the ability to meet those needs. This information was reviewed and submitted to the State by Mr. Branch our local ORC. The State has approved the plan and it comes before Board for approval. (Supporting documents attached.)

d. Resolution 2023/24.06 Approving Water Shortage Response Plan

*Ms. Jenkins stated that every 5 years we are required by the State, to provide a Water Shortage Response Plan. This plan establishes authority for declaration of a water shortage, defines different phases of water shortage severity and outlines appropriate responses for each phase. This information was reviewed and submitted to the State by Mr. Branch. The State has approved the plan and it comes before the Board for approval. (Supporting documents attached.)

*Ms. Jenkins stated that Attorney Ms. Whitman has reviewed.

*Mayor ProTem Grubb makes a motion to approve Resolution 2023/24.03, 2023/24.04, 2023/24.05 & 2023/24.06.

*Commissioner Bean seconded the motion. Motion passed unanimously (5/0)

12. Approve Memorandum of Understanding with Davidson County 911- Radio Shop for the Denton Police Department and Denton Fire Department

*Ms. Jenkins stated that with the new radio system that the Police Department and the Fire Department are using, Davidson County can provide the IT work on the radio systems. This also provides a template for cost of repairs with a figure per hour, based on the needed repairs. If approved we will submit to the County for approval and they would in turn send a signed copy for our records.

*Commissioner Morris asked if the radios up and running?

*Commissioner Loflin asked if these are handheld radios or all radios?

*Commissioner Bean asked if this is how it was done previously.

*Ms. Jenkins stated that the Viper System is up and running and they are for all radios. The Police Department is a little different but are running. The tower was installed and located near the Woodman of the World Building. This would be a better option than returning them to Motorola for repairs.

*Commissioner Morris approved the Memorandum of Understanding with Davidson County 911-Radio shop for the Denton Police Department.

*Commissioner Bean seconded the motion. Motion passed unanimously (5/0)

*Commissioner Morris approved the Memorandum of Understanding with Davidson County 911-Radio shop for the Denton Fire Department.

*Commissioner Loflin seconded the motion. Motion passed unanimously (5/0)

13. Approve Street Closure Ordinance for Denton Street Festival October 14, 2023 and Monster Mash October 28, 2023

*Ms. Jenkins stated the Street Festival times have changed this year and requires an updated closure agreement. The Monster Mash event has asked to close N. Main from First Street to Salisbury and Salisbury to Anderson. This will help make the event more secure for the children in attendance. The event starts at 4:00pm. (Supporting documents attached.)

*Commissioner Loflin made a motion to approve the Street Closure Ordinance for the Denton Street Festival on October 14, 2023 and Monster Mash on October 28, 2023.

*Mayor ProTem Grubb seconded the motion. Motion passed unanimously (5/0)

13a. Discussion of Paving – Angel Jenkins

*Ms. Jenkins stated that she had reached out to our Utility Patching Contractor, Todd Yates to look at the list of streets that have been recommended to be paved. Ms. Jenkins and Michael High met with Mr. Yates to review the mix of fixes that SEPI had recommended. Bid packets are ready for the street information to be input and they will go out.

*Commissioner Loflin stated that Mr. Yates indicated when she spoke with him that most pavers already have their schedule through the end of the year, and with the economy changing that it may sway in our favor and we would get more paving for the dollar. The beginning of the year prices may come down on paving and people will need the work creating the effect that we get more paving for less money.

*Ms. Jenkins stated that Chris Corriher stated the same to her and Mr. High the reason for bidding in August for spring paving.

*Commissioner Morris stated that we have not paved in years.

*Ms. Jenkins stated that we had crack seal done prior to the pandemic. In 2021 we were trying to piggy back on the NC DOT paving contract. In the past we worked with Abbott's Creek Engineering in the past. Mr. Austin prepared the bid packets, mailed them, opened the bids and compiled the information for the Board, to then award the bid at our regular meetings. In 2021 the Board started working with SEPI to gain an understanding of the conditions of our streets. In reviewing the information with Chris Corriher, that is

the only service they were contracted to provide. We are not in contract with them for the bid process.

*Ms. Jenkins stated that we have a larger budget this year to do more paving.

14. Town Attorney Update

*Ms. Whitman stated that she did not have anything to report at this time. She and Ms. Jenkins are still doing their weekly updates.

15. Town Manager's Report

*Ms. Jenkins provided handouts to the Board from Fuller Architecture on the renovations to the new Town Hall building located at 71 N. Main Street. Ms. Jenkins stated that she had attended an active shooters meeting held by PTRC. During this meeting the recommendations was to make your facility as safe as possible. If you are going to do new renovations, then that is the time to focus on your security.

*Ms. Jenkins stated that Mr. Fuller is waiting on our direction and he will then bring back updated drawings with prices.

*Ms. Whitman stated that recently in Thomasville a lady entered the building and moved freely throughout the facility. Renovations should be based on a safety standpoint and record keeping standpoint.

*Ms. Jenkins to provide Mr. Fuller with the recommendations of the Board. This will enable Mr. Fuller to provide 3D renderings of the inside, and draft cost of the renovations.

*Ms. Jenkins stated that Heather Miller with LaBella met with Mr. High, Mr. Branch, Al Penry and herself to review the site maps they have developed for the ARPA funds projects to replace 2" water lines. There were some areas that already had been replaced. This information has been updated and she is working on approval to add additional line replacements to the project. All projects are waiting on the NC DEQ to approve.

Ms. Jenkins stated that Summey Engineering will be here Tuesday to review the Highway 109 extension. NCDOT has rejected the original plans for the water line extension. They have had to go back and look at a way to run the lines up Highway 109 with minimal disruption to the highway. This may require easements with the property owners.

Ms. Jenkins stated that Mr. Branch met with North Carolina Rural Water to discuss possible projects they provide assistance for.

16. Commissioner Comments / Concerns

*Commissioner Bean asked if there could be a Town Hall meeting with new candidates running for the Commissioner.

*Commissioner Morris advised normally a civic group would hold a gathering for those running for office.

*Mayor Ward asked about street lights for Broad Street and Spring Street.

*Ms. Jenkins stated that she received a contract from Duke Energy regarding the street lights at several locations in town.

*Mayor Ward asked if we could request additional lights on Hwy 109 at Tractor Supply.

*Ms. Jenkins stated that she could ask Duke Energy to review.

*Commissioner Bean asked about the purple lights. Ms. Jenkins stated that they have been reported.

*Mayor ProTem Grubb asked about the ponding of water that is standing as you exit the parking lot at Tractor Supply. Ms. Jenkins stated she would review that with Tractor Supply.

*Mayor Ward and Commissioner Morris recommends that we do a ribbon cutting at Tractor Supply.

16. Closed Session for Personnel Matters in Accordance with NC G.S. 143-318.11(a)(6)

Mayor Ward asked for a motion and second to go into Close Session 7:26pm

*Commissioner Morris made a motion to open Close Session.

*Commissioner Bean seconded the motion. Motion passed unanimously (5/0)

Mayor Ward asked for a motion and second to come out of Close Session

*Mayor ProTem Grubb made a motion to come out of Close Session.

*Commissioner Bean seconded the motion. Motion passed unanimously (5/0) 8:08pm

17. Announcements

August 17 - DC Senior Services Informational Meeting - Denton Civic Center-1:30pm

August 19 - End of Summer Bash – Harrison Park – 6pm

18. Updates / New Business

*Sandy Motley with Davidson Medical Ministries wants to bring a medical bus to our area twice a month.

*Mayor Ward shared a message sent to him from Ms. Imogene Morris regarding the summer activities at Bombay Park.

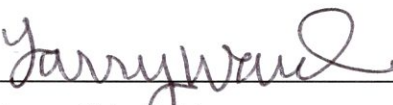
19. Board of Commissioners Adjournment

Mayor Ward asked for an adjournment.

*Commissioner Askew made a motion to adjourn.

*Mayor ProTem Grubb seconded the motion. Motion passed unanimously (5/0)

Meeting adjourned at 8:15 pm



Larry Ward, Mayor



Paula Hedrick, Town Clerk