

The regular meeting of the Board of Commissioners was held via Zoom.us on Monday, June 1, 2020 at 6:00pm. Mayor Ward did a roll call for all members present.

The following members were present: Mayor Larry Ward, Mayor Pro Tem Deanna Grubb, Commissioners: Barbara Hogan, Julie Loflin, David Askew and Scott Morris
Town Attorney: Paul Mitchell, Town Manager: Ken Gamble, Town Clerk: Angel Jenkins
Department Heads: Michael High, Troy Branch, Heather Hicks, Mark Hicks, and Travis Morris (5:15pm)

1. Call to Order- Mayor Ward called the meeting to order at 6:00pm
2. Pledge of Allegiance – Mayor Ward led the Board in the Pledge of Allegiance
3. Approval of May 4, 2020 Minutes – Commissioner Hogan made a motion to approve the May 4, 2020 Minutes. Commissioner Askew seconded. Motion passed unanimously. (5-0)
4. Public Comment – Citizens were provided an email address to send any comments or concerns to be shared with the Board during the meeting. Mrs. Jenkins reported there were no citizen comments.
5. Adoption of Agenda – Commissioner Grubb stated that there was an item to add to the agenda. Item 11a Approve Air Condition Contract for the Police Department. Commissioner Grubb made a motion to adopt the agenda with the addition of item 11a. Commissioner Hogan seconded. Motion passed unanimously. (5-0)
6. Public Hearing – FY20-21 Budget – Mayor Ward opened the Public Hearing. Commissioner Hogan made a motion to open the public hearing at 6:05pm. Commissioner Loflin seconded. Motion passed unanimously. (5-0)

Mayor Ward asked Mr. Gamble to review the FY 20-21 Budget.

Mr. Gamble stated that the detailed budget and the budget ordinance was placed on display for the public to review at Town Hall. The Budget Public Hearing was advertised electronically, and in the Denton Orator. There were some changes made to the original budget. Mr. Gamble reviewed the changes to the budget through a power point presentation. (a copy attached to minutes)

The Commissioners discussed the open item for the increase to the Fire Chief's semi-annual salary. Chief Morris explained that the Fire Chief's salary has not been increased in 15 years, however the responsibilities have. The Fire Chief manages the part-time day staff and the volunteers, attends meetings, files state reports and grants.

With no other discussion, Mayor Ward closed the Public Hearing.

Commissioner Hogan made a motion to close the Public Hearing. Commissioner Grubb seconded. Motion passed unanimously. (5-0)

7. FY20-21 Budget Ordinance – Ken Gamble – Mr. Gamble stated the Budget Ordinance has been reviewed and if there are no further questions, the Budget Ordinance is ready for approval. Commissioner Morris made a motion to approve the FY 20-21 Budget Ordinance. Commissioner Grubb seconded. Motion passed unanimously. (5-0)

8. FY20-21 Schedule of Fees – Ken Gamble- Mr. Gamble stated that there are no changes to the FY 20-21 Schedule of Fees.
Commissioner Morris made a motion to approve the FY 20-21 Schedule of Fees.
Commissioner Hogan seconded. Motion passed unanimously. (5-0)
9. FY21-25 Capital Improvement Plan – Ken Gamble- Mr. Gamble stated this is the Town's Capital Improvement Plan (CIP) for the next 5 years. This includes vehicles, equipment, infrastructure, and buildings. This is a planning document. It does not commit the Town to the projects that are listed, but it helps the Manager and the Department Heads work towards the priorities for each budget year.

Commissioner Morris asked when would real figures be available for the New Town Hall.

Mr. Gamble stated that the project would not be bid out until the finance is approved, and the Local Government Commission (LGC) gives their approval. The plan of action is that the PART-F Grant has been applied for, and we are in the process of applying for the USDA Facilities Grant. Once we receive answers back on the Grants, we would then go to the LGC with our plans. They would give permission to bid out the project at that time. Once the bids come back in, we will have a better indication of the real cost for the project.

Commissioner Morris asked what the amount of Grant funding would be.

Mr. Gamble stated that the Grant is awarded, it could be \$500,000. Nothing would take place until we know what amount is being received from the Grants. At that point, the Board would make a decision on how they will move forward with the project. Nothing in this CIP obligates the Town to spend the 1.6 million dollars to the project.

Commissioner Morris stated that he has concerns about the final cost to the Town.

Commissioner Grubb made a motion to approve to approve the FY 20-21 Capital Improvement Plan. Motion passed. (4-1: Yay- Askew, Grubb, Hogan, Loflin. Nay-Morris)

10. FY20-21 Lawn Maintenance Quote – Ken Gamble –Mr. Gamble stated that at the last Board meeting, the Lawn Maintenance Contract with Cranford's Lawn Care was approved. The Board gave Mr. Gamble permission to request Mr. Cranford to quote a few other Town properties to be added to the approved contract. The revised contract now covers mowing weekly: Town Hall, Harrison Park, the Town Cemetery, Johnson Park, Police/Fire Department, the impound lot, the Civic Center, and the Railroad lot (Newsome/Salisbury). Total quoted price is \$18,900 annually, with work being done in mid-March to mid-October. This would free Public Works to do other mowing and projects during this time. This is a one-year contract.

Commissioner Loflin asked if Mr. Cranford is okay with a one-year contract.

Mr. Gamble stated that Mr. Cranford is in agreement.

Commissioner Morris asked if this would give Public Works more time to do other projects.

Mr. Gamble stated it would give some extra time, however the main reason to have the mowing contracted out, is to save money on payroll through this next year due to the uncertainty of the revenue stream.

Commissioner Askew made a motion to approve the FY 20-21 Lawn Maintenance Quote with Mr. Cranford. Commissioner Loflin seconded. Motion passed unanimously. (5-0)

11. Harrison Park Rail Replacement Quotes – Ken Gamble – Mr. Gamble stated this has been a timely process. We had three quotes returned. One of the contractors has not been responsive to the request for more information. Therefore, there is only two viable bids. Emblers Construction quote is for metal rails at \$11,300 and Carpenter's Construction quoted wood replacements at \$17,655 and metal at \$19,795.

Commissioner Loflin made a motion to approve the Harrison Park Rail Replacement quote for Emble's Construction at \$11,300. Commissioner Askew Seconded. Motion passed unanimously. (5-0)

11a. Approve the Quote to Replace the Air Condition Unit at the Police Department. Mr. Gamble stated that the air condition duct work at the Police Department is actually under the building in concrete. When we have a lot of rain, the duct work is flooding. The concern is the possibility of mold in the system. The system is working but is at an age that it could be replaced.

The funding from the USDA grant is not closing until late in this current year. It is recommended to take the budgeted payment for the USDA Grant for the Police car and replace the air condition unit. Air Maxx placed a bid for a mini split system at \$5,164. This would also include sealing off the old duct work to make sure there is no mold or other issues.

Commissioner Morris made a motion to approve the quote from Air Maxx to replace the Air Condition system at the Police Department. Commissioner Hogan seconded. Motion passed unanimously. (5-0)

12. FY 20-21 Davidson County Senior Services Contract for Denton Civic Center – Ken Gamble – Mr. Gamble stated the FY 20-21 contract with the Davidson County Senior Services for the Denton Civic Center is the same as last year. The Senior Services pay 75% of Utilities and the phone/internet service.

Commissioner Hogan made a motion to approve the FY20-21 Davidson County Senior Services Contract for Denton Civic Center. Commissioner Grubb seconded. Motion passed unanimously. (5-0)

13. FY 20-21 NFocus Contract – Ken Gamble – Mr. Gamble stated at the last Board meeting, he shared with the Board the plans to bring the Code Enforcement in house through the Police Department. There were some concerns about the possibility of the Town having issues that we were not prepared to handle. Mr. Gamble stated that he contacted NFocus and this agreement with NFocus is for those types of cases. It allows the Town to contract with NFocus on an hour by hour basis and only pay for the services used.

Commissioner Hogan made a motion to approve FY 20-21 NFocus Contract. Commissioner Askew seconded. Motion passed unanimously. (5-0)

14. Lease Contract for Winston-Salem Southbound Railway Company – Ken Gamble – Mr. Gamble stated the lease was review when the request to tear down the old

Police Department located at the corner of Newsom Avenue and Railroad Street. The Railroad wanted to discontinue the lease; however, we have the caboose located on the lot across the street on Railroad Street. This lease has been reviewed by Attorney Mitchell. Mr. Gamble recommends adopting the agreement with the Railroad.

Mr. Mitchell stated that Thomasville has a similar agreement with the Railroad for the caboose in Town. Mr. Mitchell is in agreement with this lease being approved. Commissioner Hogan made a motion to approve the Lease Contract for Winston-Salem Southbound Railway Company. Commissioner Grubb seconded. Motion passed unanimously. (5-0)

15. Town Attorney Update – Paul Mitchell – Mr. Mitchell stated that he worked on the road closure resolution that was approved by the Board at a prior meeting. There is an issue with the map and he are looking into this issue. On May 16th, a Federal Judge issued an order to open up certain religious services over the Governor's Executive Order. This will come to a hearing any day now as to wither this will be upheld. Mr. Mitchell reviewed the lease agreement with the Railroad.

Mr. Mitchell has also been working with the Manager on a confidential employee issue.

16. Town Manager's Report – Ken Gamble- Mr. Gamble updated the Board on those accounts that were not charge late fees or delinquency fees due to the EO124. Currently, the uncollectable late fees are \$7450, and uncollectable delinquency fees are \$4,750. There is also \$6,479 in due on past due bills. This EO123 will delayed revenues for the Enterprise Fund. We are working with the accounts that are past due to setup payment arrangements. Altogether, lost or delayed revenue is nearly \$20,000 in just a 3-month period.

Public Works has replaced the fire hydrants that were not in operation throughout Town.

A conditional offer has been made for the Public Works Crew Leader position today. The hire is contingent on background check and drug screening, which is by policy. Mr. Gamble thanked all Town staff for their hard work during the current COVID situation.

Commissioner Morris asked it the Crew Leader is hired, are we still one position down in Public Works?

Mr. Gamble stated that we will still be short one position in Public Works. This is a Tech I position. We have several applications from Indeed and there maybe someone that will be a good fit for the Tech I position.

Commissioner Hogan asked if any businesses downtown experienced any flooding during the recent rain storms.

Mr. Gamble stated that he has not had any complaints.

Mrs. Jenkins stated that the Admin staff has not received any complaints.

17. Commissioner Comments / Concerns –

Mayor Ward asked if the Antiques Festival would still be held.

Mr. Gamble stated that he and Mrs. Jenkins would review the current Governor's Executive Order for phase 3 to see what requirements the Town would be responsible for. This maybe a challenge, even for an outdoor event. Currently, the

limit for gathering is 25 people. We are working on the guidelines and will update the Board when we have more information.

Mayor Ward asked about the Code Enforcement on the property located on High Rock Road.

Mr. Gamble stated that the owner has not worked on the property since February. John Ganus is familiar with this property and Mr. Gamble has asked that he continue to follow up on this until the work is complete.

Mayor Ward stated he would like to see it resolved.

Mayor Ward asked about the Town's sewage spill during the all the storms.

Troy Branch, Waste Water Treatment Plant, ORC stated that there was a total of three overflows, equaling 300,000 gallons. Mr. Branch stated it was the worst he has seen. We had 7 inches in the first storm and then another 3.8 inches in the second storm.

Commissioner Morris asked if the Town was still under a State of Emergency.

Mayor Ward stated that the Town was not, the State of Emergency was rescinded last week.

Commissioner Morris ask Heather Hicks, Water Treatment Plant, ORC how much water was being sent to Town.

Ms. Hicks stated that the water plant has stayed complaint during the storms, which has been difficult due to the muddy water. They are pumping 1.2 million gallons per day to Town.

Mayor Ward stated that he went by the Fire Department and the new fire truck is a really nice piece of equipment and it the planning was well thought out.

18. New Business/Other Updates – There was no other business or updates.

19. Announcements –

June 6th, 10am-2pm Denton Lions Club will host a toiletry drop for the South Davidson Resource Center at the Farmer's Market. Mr. Gamble did speak to them in regards to the social distancing standards that need to be followed.

June 13th, 9am- The Pink Cares of the Piedmont Walk/Run will take place at Harrison Park.

Commissioner Hogan stated that contestants can also bring their dogs to the run. The pink fire truck will be on sight to sign.

20. Board of Commissioners Adjournment- Commissioner Hogan made a motion to adjourn. Commissioner Morris seconded. Motion passed unanimously. (5-0)
Meeting adjourned at 7:17pm.

Larry Ward, Mayor

Angel Jenkins, Town Clerk

