

The Board of Commissioners of the Town of Denton held their regular scheduled meeting on Monday, May 2, 2022 at 6:00pm at Town Hall.

The following members were in attendance:

Mayor Larry Ward, Mayor Pro Tem Deanna Grubb

Commissioners: Julie Loflin, David Askew, Scott Morris, Anne Carter Bean.

Town Attorney Misti Witman; Interim Town Manager, Kelly Craver; Town Clerk, Angel Jenkins

1. **Call to Order-** Mayor Ward called the meeting to order at 6:00pm.

2. **Pledge of Allegiance** - Mayor Ward led the Pledge of Allegiance.

3. **Adoption of Agenda**

Commissioner Grubb made a motion to adopt the agenda. Commissioner Bean seconded. Motion passed unanimously. (5-0)

4. **Approval of April 4, 2022 Minutes**

Commissioner Morris made a motion to approve the April 4, 2022 Minutes. Commissioner Bean seconded. Motion passed unanimously. (5-0)

5. **Public Comment- *Citizens may speak on items not listed on the printed agenda. Please state your name and address and observe the three-minute time limit.***

There was no one wishing to speak during the Public Comment.

6. **Proclamations: Professional Municipal Clerk's Week- May 1<sup>st</sup> – 7<sup>th</sup>**

**National Police Week – May 15<sup>th</sup> – 21<sup>st</sup>**

**Public Works Week – May 15<sup>th</sup> – 21<sup>st</sup>**

Mr. Craver read the Proclamations for Professional Municipal Clerk's Week, the National Police Week, and Public Works Week. He also thanked the staff of each department.

7. **Public Hearing -Town of Denton Jobs and Business Creation Grant -Scottie Garner  
977 Flat Swamp Road – Kelly Craver**

Mr. Craver stated that Mr. Garner has provided a Certificate of Opponency for 977 Flat Swamp Road. He recommends the Board approve the \$2000 Tap Grant for Mr. Garner.

Mayor Ward asked for a motion to open the Public Hearing.

Commissioner Bean made a motion to open the Public Hearing.

Commissioner Loflin seconded. Motion approved unanimously. (5-0)

Public Hearing opened at 6:08pm.

There was no one to speak for or against the grant request.

Commissioner Morris made a motion to close the Public Hearing.

Commissioner Loflin seconded. Motion passed unanimously. (5-0)

Public Hearing closed at 6:09pm.

Commissioner Morris made a motion to approve the \$2000 Tap Grant for Scottie Garner, 977 Flat Swamp Road. Commissioner Grubb seconded. Motion passed unanimously.

(5-0)

#### **8. Fiscal Year 2022-2023 Proposed Budget – Kelly Craver**

Mr. Craver presented highlights of the proposed Fiscal Year 2022-2023 budget to the Board.

##### **General Fund**

The General Fund Budget is balanced at \$2,026,590.55.

- There are no increases in Ad Valorem Tax Rate. Rate remains at 60 cents per 100 dollars valuation.
- Due to the four dollar (\$4) per month per residence price increase for household garbage and recycling services, there is a two dollar (\$2) per month increase for all residences for this service.
- All staffing levels remain the same for all departments.
- An up to three percent (3%) merit pay increase is included in the budget for employees effective January 1, 2023.
- Powell Bill budget is \$130,000 based FY 22/23 revenue and previous years unspent Powell Bill Revenues.
- Paving and Sidewalk line item is at \$225,000 based on current year funding and appropriation of previous year's unspent funding.
- All Police and Fire Department capital requests are based on revenues from Grants
- Police Grant is for Computer equipment and less lethal weapons.
- Fire Department Grants are for Fire Hose, Hose reels, Hose rollers, Hose washer, Turn out gear and Gas Monitor Calibration system.
- All Public Works Capital requests were filled, except for a \$78,000 camera system. Water line valves and hydrant request were handled with an increase in Water line Maintenance line item. Some will be purchased in this year's budget.

##### **Water and Sewer Enterprise Fund**

Water and Sewer fund is balanced at \$1,712,100.00.

- Water and Sewer Rates remain the same for FY 2022/2023.
- All staffing levels remain the same.

- An up to three percent (3%) merit pay increase is included in the budget for employees effective January 1, 2023.
- All Water Plant equipment requested was included in the budget recommendation.
- Engineering for the Electrical Grid and grit chamber renovation projects at the - Wastewater Treatment Plant is being funded in this year's budget.
- Renovation projects for the Wastewater Treatment Plant, water distribution and sewer collection systems could be funded by the NC Infrastructure and ARPA funds. We are scheduled to receive the remainder of our ARPA funds (\$273,000) in July of 2023 and the -NC Infrastructure funds are forthcoming. (\$1.5 million)

**9. Call For Public Hearing – June 6, 2022 – for Consideration FY 2022-2023 Budget**

Commissioner Bean made a motion to call for a Public Hearing on June 6, 2022 for the Consideration of the FY 2022-2023 Budget. Commissioner Grubb seconded. Motion passed unanimously. (5-0)

**10. Budget Amendment – 3.2021/2022 – SCIF Funds – Kelly Craver**

Mr. Craver stated that the Budget Amendment is to accept and appropriate the SCIF Funds the Town received from the State. The funds are for the Jones Street Culvert Replacement Project.

Commissioner Morris made a motion to approve the Budget Amendment for the SCIF Funds. Commissioner Bean seconded. Motion passed unanimously. (5-0)

**11. Consideration of Proposal – Jones Street Culvert Replacement Project – Yates Grading and Paving (SCIF Funds) – Kelly Craver**

Mr. Craver stated that the Proposal for the Jones Street Culvert Replacement Project is from Yates Grading and Paving. The quote is \$246,018.89. This project falls under the State Purchasing Law, less than \$300,000 and is not required to bid out. The project is to be completed by June 2023.

Commissioner Morris made a motion to approve the Jones Street Culvert Replacement Project Proposal for Yates Paving and Grading. Commissioner Loflin seconded. Motion passed unanimously. (5-0)

**12. Consideration of Proposal – Engineering Firms – Kelly Craver**

Mr. Craver stated that we received three (3) responses from the Request for Qualifications (RFQ) that was sent for Engineering firms. The proposals came from McGill, LaBella, and LKC. All three (3) firms would serve the needs of the Town well. Mr. Craver reviewed the submitted proposals for the Engineering Firms. The Board can

choose the best proposal for engineering based on the needs to the Town.

The Board discussed the proposals from each Engineering Firm. (A copy of the RFQ's is attached to the printed minutes.)

Commissioner Bean made a motion to accept the proposal from LaBella for the Town Engineering needs. Commissioner Askew seconded. Motion passed unanimously. (5-0)

**13. Discussion of Amendment to Planning and Zoning Ordinance: Permitted Use Table**

Due to several different copies of the Permitted Use Table, Attorney Whitman recommended that the Board be provided a copy of the Permitted Use Table prior to the January 2021 changes, the January 2021 changes and the recommended updates from the Planning and Zoning Board from 2022.

This item is tabled to the June 2022 meeting. Mrs. Jenkins will provide the Board with the three (3) Permitted Use Table for review.

**14. Call for Public Hearing – June 6, 2022 – Amendment to Planning and Zoning Ordinance- Permitted Use Table – Kelly Craver**

This item has been tabled pending review of the Permitted Use Table at the June 2022 meeting.

**15. Town Attorney Update –Misti Whitman**

Attorney Whitman stated she has been working with Mr. Craver and Chief Hicks on several items of concern this month.

**16. Town Manager's Report – Kelly Craver**

Mr. Craver reviewed his manager's report with the Board. (A copy of the Manager's report is attached to the printed minutes.)

**17. Commissioner Comments / Concerns**

Commissioner Bean stated that she was contacted by a citizen in regards to limited sight on Byron Street when turning onto Bombay Road. There is foliage on a retaining wall that makes it difficult to see oncoming traffic.

Commissioner Bean also stated there is an issue with speed on Bombay Road.

Commissioner Morris asked when the Town would be doing paving work.

Mr. Craver stated that he has been in contact with NCDOT-Davidson County. They are almost finished with their spring paving and are not sure they will be paving in the fall.

**18. Closed Session for Personnel Matters in Accordance of NC G.S. 143-318.11(a) (6)**

Commissioner Grub made a motion to go into closed session. Commissioner Askew seconded. Motion passed unanimously. (5-0)

Mayor Ward dismissed the Department Heads.

The Board went into closed session at 6:55pm.

Commissioner Grubb made motion to go back into open session. Commissioner Loflin seconded. Motion passed unanimously. (5-0)

Mayor Ward called the Board to order in open session at 8:00pm.

### **19. Updates / New Business**

Commissioner Bean asked if a decision had been made in regards to Tiffany's Bar and Grill providing food for the Memorial Day Service.

Mr. Craver stated that the event is sponsored by the Town and if food is provided it should be from the Town.

The Board discussed having hot dogs for those in attendance. It was decided to have the Memorial Service at 3:00pm and not provide a meal.

Mayor Ward stated that there would also be a car show in the parking lot at Harrison Park.

Mayor Ward also stated he would speak to the owners at Tiffany's Bar and Grill about the Board's decision.

Mrs. Jenkins stated that on May 21, 2022 the Davidson County Bi-Centennial would be touring the Denton Farm Park and our Town Museum.

### **20. Announcements**

**May 9<sup>th</sup> Parks and Recreation Board Meeting 6pm**

**May 16<sup>th</sup> Planning and Zoning Board Meeting 6pm**

**May 30- Memorial Day- Car Show 12pm-5pm**

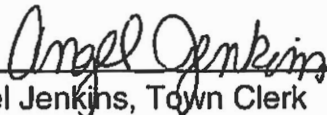
**Memorial Day Event – 3pm**

### **21. Board of Commissioners Adjournment**

Commissioner Morris made a motion to adjourn. Commissioner Bean seconded. Motion passed unanimously. (5-0)

The meeting adjourned at 8:05pm.

  
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Larry D. Ward, Mayor

  
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Angel Jenkins, Town Clerk