

The Town of Denton Board of Commissioners held their regular monthly meeting at Town Hall on Monday, April 5, 2021 at 6:00pm.

The following members were in attendance: Mayor Larry Ward, Mayor Pro Tem Deanna Grubb

Commissioners: David Askew, Barbara Hogan, Julie Loflin, and Scott Morris.

Town Attorney, Paul Mitchell; Town Manager, Ken Gamble; Town Clerk, Angel Jenkins

Department Heads: Police Chief Mark Hicks, Fire Chief Travis Morris, Public Works Director Michael High, Water Plant ORC Heather Hicks, Wastewater Treatment Plant ORC Troy Branch.

1. Call to Order- Mayor Ward called the meeting to order at 6:00pm.
2. Pledge of Allegiance- Mayor Ward led the Pledge of Allegiance
3. Approval of March 1, 2021 & March 17, 2021 Minutes - Commissioner Hogan made a motion to approve the March 1, 2021 and March 17, 2021 Minutes. Commissioner Askew seconded. Motion approved unanimously. (5-0)
4. Public Comment- *Citizens may speak on items not listed on the printed agenda. Please state your name and address and observe the three-minute time limit.*  
No one was signed up to speak during Public Comment.
5. Adoption of Agenda – Commissioner Grubb stated that a Closed Session needed to be added to the Agenda as item 9a. Commissioner Grubb made a motion to Adopt the Agenda with the addition of item 9a: Closed Session. Commissioner Morris seconded. Motion approved unanimously. (5-0)
6. Public Health Month Proclamation – Lillian Koontz – Ms. Koontz was not present. Mayor Ward read the Proclamation into record and thanked Ms. Koontz and the staff of the Davidson County Health Department for all the work they do for the citizens of Davidson County.
7. 2021 Municipal Clerks Week Proclamation – Mayor Ward read the Proclamation into record and thanked Mrs. Jenkins for the service she provides to the Board, Town staff, and residents.
8. Proclamation Honoring Service of Town Manager Kenneth Gamble – Mayor Ward read the Proclamation into record. Mayor Ward thanked Mr. Gamble for his service to the Town and presented him with a plaque. Mr. Gamble thanked Mayor Ward, the Board and the Staff for supporting him during his time as Town Manager.
9. Request to Extend Water Line for Private Development – Scottie Garner  
Mr. Garner presented information to the Board in regards to a purposed Sub-Division in Clarks Acres. Mr. Garner stated that he is aware that a request of this nature should go to the Planning Board for approval first. However, when he built the last Sub-Division, he spent money on requirements that was later discovered to be unnecessary expenses. The plan is to build six (6) houses, around 1400 square foot in size. Mr. Garner stated that the current Sub-Division Ordinance states that a Sub-Division has to have curb and guttering, he is asking the Board to waive this

requirement.

Mr. Garner also asked for the Board to preapprove the water and sewer tap grants for the Sub-Division and pay for the cost of extending the sewer to the property. (A copy of the request is attached to the minutes.)

Attorney Mitchell advised the Board and Mr. Garner that this item has to go before the Planning Board first and then their recommendations would be sent to the Board of Commissioners.

9a: Closed Session: Mr. Gamble asked to move the Closed Session after item 18: Town Manager's Report.

10. Parks & Recreation Board Request to Establish Capital Project Fund for W. Johnson Park Walking Trail – Crystal Sexton & Kathy Easter

Ms. Sexton stated that the Parks & Recreation Board is asking the Board to approve a Capital Project Fund for renovations to W. Johnson Park for a walking trail. Due to COVID, the P&R Board has not been able to host their events this past year. They will have a surplus of funds and they are asking the Board to allow them to create a Capital Project Fund to be used to create a walking trail at W. Johnson Park.

Mrs. Easter read the layout for the Capital Project Fund.

The Board had a lot of discussion about the plans for a walking trail. This project has been discussed, and planned by previous Boards. The Board would like to see this project completed.

Attorney Mitchell stated that the original plans for W. Johnson Park had a walking trail that included a connection to the greenway planned by Davidson County and the park at Bullaboy Creek behind Morris Mill.

Commissioner Morris made the motion to approve the Capital Project Fund for W. Johnson Park Walking Trail. Commissioner Hogan seconded. Motion passed unanimously. (5-0)

11. 2021 PART-F Grant Application – Ken Gamble- Mr. Gamble stated he needs the Board to approve the application for the 2021 PART-F Grant for new Town Hall project.

Commissioner Grubb made a motion to approve Mr. Gamble to apply for the 2021 PART-F Grant. Commissioner Loflin second. Motion passed unanimously. (5-0)

12. 2021-2026 Capital Improvement Plan – Ken Gamble – Mr. Gamble stated the CIP Improvement Plan is required for the PART-F Grant Application.

Commissioner Grubb made a motion to approve the 2021-2026 Capital Improvement Plan. Commissioner Hogan seconded. Motion passed unanimously. (5-0)

13. Approval of June 30, 2021 Audit Contract – Angel Jenkins

Mrs. Jenkins stated that the 2021 Audit Contract is with Eddie Carrick. The cost for the Audit is \$7000, and a special event audit for the Handy Sanitary District Water

Cost is \$2000. Mr. Allen Pickett will provide a separate audit contract for his services.

Commissioner Morris made a motion to approve the 2021 audit contract with Eddie Carrick. Commissioner Askew seconded. Motion passed unanimously. (5-0)

14. Revision to Waste Water Treatment Plant Operator Job Description –Angel Jenkins  
Mrs. Jenkins stated that the changes made to the WWTP operator job description updated the requirements for the position.

Commissioner Loflin made a motion to approve the Revisions to the Waste Water Treatment Plan Operator Job Description. Commissioner Grubb seconded. Motion passed unanimously. (5-0)

15. FY21-22 Budget Presentation – Ken Gamble

Mr. Gamble presented the FY21-22 Budget. A copy of the presentation is attached to the minutes.

16. Town Manager Contract Revision – Ken Gamble

Mr. Gamble stated that the Town Manager's contract has been revised based on the agreement at the March Board meeting.

Commissioner Hogan made a motion to approve the Revisions to the Town Manager contract. Commissioner Grubb seconded. Motion passed unanimously. (5-0)

17. Town Attorney Update – Paul Mitchell

Attorney Mitchell stated he has been working with Chief Hicks on a Public Records request for Use of Force Reports. The deposition is this month with Officer Inman and Chief Hicks in Quick Check case.

-Reviewed the Handy Sanitary District contract.

-Zoning Complaint, street closure on Noell

-Water quality issues in Town from the valve installation.

18. Town Manager's Report – Ken Gamble

Mr. Gamble provided his report to the Board. A copy of the report is attached to the minutes. Mr. Gamble stated that the mainline valve replacement project was completed on March 30<sup>th</sup>. The main line repair at the Water Plant will be a two-day job and will have to be done in a way that allows us to keep producing water and filling the tanks daily.

-The Town was approved for the Stormwater infrastructure Mapping Grant from PTRC. We are waiting for PTRC to begin the project.

-Sales Tax Revenues for FY20-21- There is a two-month delay on sales tax monthly reporting. The revenues continue to trend higher than what we received in FY19-20 with July + 10.9%, August + 8.8%, September + 3.1%, October + 12.3%, November +3.6%, December +12.2% and January +20%. The July – January revenues are nearly what was budgeted for the entirety of FY20-21.

-VoIP phone system will be installed in the next two weeks.

-There have been no bids on Old Camp Road Property. Mr. Gamble asked the Board how they would like to proceed with this sale. The Board was in agreement to keep the signs on the property indicating that is it for sale.

-Mr. Gamble stated he wanted to leave the Board on a good note, the Town will

receive approximately \$490,000 from the American Rescue Plan Funds. This will be received in two payments, June 2021 and July 2022. The money comes with strings and conditions, much like the Cares Act money we received last July. We do not expect any treasury guidance on spending the funds until June. However, water and sewer improvements will be one of the approved uses and the Town should explore further since this will help keep the system from raising rates while addressing needed improvements.

The Department Heads were dismissed from the Board meeting prior to the Closed Session.

Mayor Ward asked for a motion to go into Closed Session.

Commissioner Morris made a motion to go into Closed Session. Commissioner Grubb seconded. Motion passed unanimously. (5-0)

The Board went into Closed Session at 7:23pm.

Commissioner Hogan made a motion to go into Open Session. Commissioner Grubb seconded. Motion passed unanimously. (5-0)

The Board went into Open Session at 7:45pm

Attorney Mitchell stated that the Board met in Closed Session and no action was taken.

Commissioner Comments / Concerns- There was not no comments or concerns from the Board.

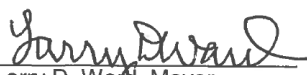
19. New Business/Other Updates – Mr. Gamble stated that the soffit repairs have been made to the business on E. Salisbury Street.

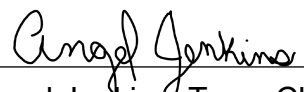
20. Announcements

- a. Harrison Park 5K – Saturday, April 10th – 9a
- b. Public Meeting – PART-F Project – Monday April 12th – 6pm
- c. Spring Litter Sweep – Tuesday April 20th 6pm-8pm

21. Board of Commissioners Adjournment- Commissioner Askew made a motion to adjourn. Commissioner Hogan seconded. The motion passed unanimously. (5-0)

The meeting adjourned at 7:50pm.

  
Larry D. Ward, Mayor

  
Angel Jenkins, Town Clerk