

The Board of Commissioners of the Town of Denton held a regular meeting on Monday, November 6, 2023 at 6:00pm at Town Hall.

The following members were in attendance: Mayor Larry Ward

Commissioners: Julie Loflin, David Askew, Scott Morris, Anne Carter Bean

Town Attorney, Misti Whitman, Town Manager, Angel Jenkins; Town Clerk, Paula Hedrick

Absent: Mayor ProTem Deanna Grubb

1. Call to Order

Mayor Ward called the meeting to order at 6:00pm

2. Pledge of Allegiance

Mayor Ward led the Pledge of Allegiance

3. Adoption of Agenda

*Commissioner Bean made a motion to adopt agenda.

*Commissioner Loflin seconded the motion. Motion passed unanimously (4/0)

4. Approval of October 2, 23 & October 23, 2023 Minutes

*Commissioner Morris made a motion to approve October 2 and October 23, 2023 minutes with the correction of adding adjournment to October 2, 23 minutes.

*Commissioner Bean seconded the motion. Motion passed unanimously (4/0)

5. Public Comment

Citizens may speak on items not listed on the printed agenda. Please state your name and address and observe the three-minute time limit.

No one present to speak for Public Comment.

6. Presentation of 2023 Harvest Queens and Community Service Project– Parks and Recreation Board

Rebecca White with the Denton Parks and Recreation Board advised that the Community Service Project by the 2023 Harvest Queens was a success. The participants collected 253 toys and raised \$3,785.00 for Project Santa. They were down in participate numbers this year, but collected more than past pageants. Several of the Harvest Queens were present and were recognized by Mayor Ward and Board of Commissioners, they were presented Town of Denton lapel pins.

7. 2023 Christmas Parade Update – Parks and Recreation Board

Ms. White provided an update of events that will be held leading up to the 2023 Christmas parade. December 1st the Parks and Recreation Board will be hosting the Hometown Christmas and Love Lights at 6:00 pm at Harrison Park. December 2nd are several Christmas activities along with Vendors set up in the Park and the Community

Outdoor Market. The Parks and Recreation Board are requesting that the Board of Commissioners consider closing West Salisbury Street at Anderson Street, West Salisbury Street at the light at S. Main Street, North Main Street at the Park Place at 9:30 am. This would provide a more secure area for the activities hosted in the park and market areas.

The street closures extending out for the parade route then would be closed by 11:45 am just prior to the beginning of the parade.

Concerns were shared with the Board of Commissioners about the safety of parade visitors. Last year attendees moved barriers and created safety issues for those still watching the parade.

The Commissioners recommended additional signage and to notify the businesses located within the closure of the early street closure.

*Commissioner Bean made a motion to have West Salisbury Street at Anderson Street, West Salisbury Street at the light at S. Main Street, North Main Street at the Park Place, street closures begin at 9:30 am and the remaining closure's by 11:45 am and all streets reopened at 2:00 pm.

*Commissioner Loffin seconded the motion. Motion passed unanimously (4/0)

8. Town Hall Renovation proposal from Fuller Architecture – John Fuller

Mr. Fuller provided a breakout of the Design Development, Construction Document, Bidding and Construction Administration phases for 71 N. Main Street. (see attached proposal)

Commissioner Morris asked if there was an estimate of cost for the completed project.

Mr. Fuller advised that there was a rough estimate but not a confirmed cost.

Mayor Ward asked if Mr. Fuller could have that available by our next meeting on December 4, 2023.

*Commissioner Morris made a motion to table the Fuller Architecture proposal till the December 4, 2023 meeting.

*Commissioner Loffin seconded the motion. Motion passed unanimously (4/0)

9. Update from LaBella Associates– Heather Miller

Heather Miller with LaBella Associates was present and provided an update for each project the Engineering firm has been working on for the Town of Denton. (see attached details)

Ms. Jenkins stated that the attached Professional Service Agreements between LaBella Associates and the Town of Denton were presented to the Board of Commissioners and

approved at the September 2022 Board meeting. The Service Agreements were not signed at the time of the meeting and were not sent to LaBella Associates for recording.

*Commissioner Bean made a motion to sign the Town of Denton Waterline Replacement Project Service Agreement.

*Commissioner Loflin seconded the motion. Motion passed unanimously (4/0)

*Commissioner Morris made a motion to sign the Town of Denton Bar Screen and Screw Conveyor Replacement Project Service Agreement.

*Commissioner Askew seconded the motion. Motion passed unanimously (4/0)

10. Approve Budget Amendment FY 23/24-2 for Public Works 2024 GMC Sierra 1500 truck – Angel Jenkins

*Commissioner Loflin made a motion to approve Budget Amendment FY 23/24-2 for Public Works 2021 GMC Sierra 1500 truck.

*Commissioner Askew seconded the motion. Motion passed unanimously (4/0)

11. Approve Updates for the Office Computers at the Police Department and Budget Amendment FY 23/24-3 - Angel Jenkins

*Commissioner Loflin made a motion to approve Budget Amendment FY 23/24-3 for Office Computers at the Police Department

*Commissioner Bean seconded the motion. Motion passed unanimously (4/0)

12. Memorandum of Understanding with North Carolina Department of Transportation – Metropolitan Planning Organization – Angel Jenkins

The Memorandum of Understanding is designed for developing and approving a transportation improvement program through the North Carolina Department of Transportation - Metropolitan Planning Organization for street paving for the 2024 calendar year. (see attached documentation)

*Commissioner Morris made a motion to approve the Memorandum of Understanding with North Carolina Department of Transportation- Metropolitan Planning Organization.

*Commissioner Bean seconded the motion. Motion passed unanimously (4/0)

13. Town Attorney Update

Ms. Whitman advised that she has the Animal Ordinance almost ready and will send it to the Board and Town Manager for review.

14. Town Manager's Report

Ms. Jenkins provided the Board an update of current projects and events. (see attached)

15. Commissioner Comments / Concerns

Commissioner Bean asked the status of the SCADA system. Ms. Jenkins advised that the representative from Law and Oakmont came out and did a walk-through of the SCADA system with Mr. High, Public Works Director. Mr. High provided information to the representative regarding the complete system update and what the operational needs are which included the software for the clear wells.

Ms. Jenkins stated that she had spoken with Tavis Curry with Zero Stress Data about a task board software that would allow for communication between Town Hall and the Commissioners. More information will be provided as it becomes available.

16. Closed Session in Accordance with NC G.S. 143-318.11(a)(3) Attorney/Client Privilege and (6) Personnel Matters

*Commissioner Morris made a motion to go into Closed Session. 7:27pm

*Commissioner Loflin seconded the motion. Motion passed unanimously (4/0)

*Commissioner Morris made a motion to come out of Closed Session. 8:42pm

*Commissioner Bean seconded the motion. Motion passed unanimously (4/0)

17. Announcements

November 11, 2023 Salute to Veterans 11:00am

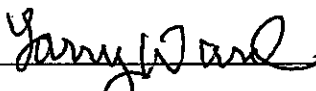
November 11, 2023 Community Veterans Dinner (Southern Event Ctr) 12:00pm

November 30, 2023 Staff Christmas party 6:00pm

18. Board of Commissioners Adjournment

*Commissioner Askew made a motion adjourn. 8:43pm

*Commissioner Loflin seconded the motion. Motion passed unanimously (4/0)



Larry Ward, Mayor



Paula Hedrick, Town Clerk