

The Board of Commissioners of the Town of Denton met in a Special Called meeting on Monday, January 10, 2022 at 5:45pm at 70 N. Main Street (future Town Hall) and then continued the meeting at Town Hall, 201 W. Salisbury Street.

The following members were in attendance: Mayor Larry Ward, Mayor Pro Tem Deanna Grubb

Commissioners: Julie Loflin, David Askew, Scott Morris, Anne Carter Bean.

Interim Town Manager, Kelly Craver; Town Clerk, Angel Jenkins

1. Town Property Site Visit at 70 N. Main Street – Commissioners met to walk through the property at 5:45pm.
2. Call to Order – at Town Hall, 201 W. Salisbury Street – Mayor Ward called the meeting to order at 6:45pm.
3. Pledge of Allegiance- Mayor Ward led the Pledge of Allegiance
4. Adoption of Agenda -Commissioner Grubb made a motion to approve the agenda. Commissioner Bean seconded. Motion passed unanimously. (5-0)
5. Discussion of Commissioners Goals and Objectives- Mr. Craver stated he has provided a list of items that the Board may want to discuss during this meeting. It is a guideline for this open forum meeting.
  - The Town Hall / Community Building- The quote the Board has on renovations is from late 2021. The Town applied for the PART-F Grant in 2020 and 2021 and was not awarded funds. The State has given more funding to the PART-F Grant and will make an announcement stating the other projects that will be funded for the 2021 grant year.  
The Board discuss the plans and funding for the building. The Grant is a local match, for the Community side of the building. The Town Hall portion is not included in the grant.  
If we do not receive funding through the second round of 2021 PART-F Grants, the Board would like to apply for the third year in a row. After this round, they will determine what can be done and at what cost.
  - The current Town Hall transformation to the Police Department will be the next project to consider.
  - The Board talked about the air conditioning in the current Town Hall offices. The prior estimates were given for different types of units. The Board

requested to have Mini Splits quoted for the Town Hall offices.

- The Fire Department will need the bay doors raised prior to the purchase of the next fire truck.
- Engineering for the Town – Mr. Craver stated that he is putting out an RFQ for Engineering work for the Town. We can use this for the American Rescue Plan Act (ARPA) funds, the Infrastructure Funds and for any other projects we may need.
- ARPA Funds – Mr. Craver stated that the areas that would benefit from this funding is:
  - Water and Sewer Infrastructure.
  - Replace generators for the water plant, the raw water intake.
  - Second oxidation ditch at the sewer plant.
  - The I/I issue in Town.

The lines have had the camera study and it is still not clear where the issue is. We need to have someone else look at the footage to see if they can determine where to start digging.

PTRC is doing a Storm Water Drain Study through a grant.

The deadline to use the funds has been extended to 2026.

- Pay Study – Mr. Craver provide a printout of the surrounding areas pay for our current positions. The Town currently has a developmental pay plan to get employees to mid-grade in 5-years. At anytime under 5-years, if an employee is at mid-grade, they are not eligible for a raise. That will put the mid-grade at maximum. Those that meet this threshold are eligible for a \$1,000 bonus.

At the time of the last pay study, the salaries were so low that we had to do something to get employees to a good standing. The 5-year plan was to work toward better salaries for all employees.


All departments are in need of employees. Sign on bonuses and percentage increase rates for different positions were discussed.

The Board instructed the Manager to draft a pay increase based on the current information.

- Police Department Captain Position- Chief Hicks has been working on a Captain position for his department. Currently, the highest ranked is Sergeant. In order for Officer Scherer to be eligible for more training and possibly the Chief position, he would need to be ranked as Captain. The Board ask Mr. Craver to present this information at the next Board meeting.
- Sponsorship for BLET for the Police Department- Information will be presented from Chief Hicks and Town Attorney, Misti Whitman.

6. Board of Commissioners Adjournment- Commissioner Bean made a motion to adjourn. Commissioner Grubb seconded. Motion passed unanimously. (5-0)  
Meeting adjourned at 9:00pm.

  
Larry D. Ward, Mayor

  
Angel Jenkins, Town Clerk